

Geauga County Veterans Service Commission

February 4, 2025, 3:00 p.m.

12611 Ravenwood DR, Conference Room B200, Chardon, Ohio 44024

Call to order: President – John Riha

Pledge of Allegiance: Vice President – Doug Lundblad

Previous minutes: Secretary – Kyle Petersen
Commissioner William Smith
Commissioner Charles Boehnlein
Director Michele Pemberton
Assistant Director Randy McVicker
CVSO Stacie Malone
Admin Janice Brockway

Correspondence: Monthly claim office report
Jan 20th Martin Luther King Day – CLOSED
February 17th President’s Day – CLOSED
March 7th Winter OSACVSO Quarterly Michele & Stacie

New Business: Signatures on Authorized Credit Card Form
Election of Officers
Requesting approval of (2) New Office Laptops quote \$2924.00
Microsoft 365 GS licensing increase from \$1,200.00 yearly to \$2,592.00.
Requesting approval of venue quote from Guido’s Pizzeria/Generations Event and Reception Center (Chesterland) for \$4,200.00
Requesting approval of billboards quote from Lamar Advertising Co. - 2 boards for 2 months for \$3,360.00

***Pay Bills:**

Dex Imaging	\$63.90
Sunrise Springs	\$32.00
Amazon	\$116.07
Amazon	\$83.89
Amazon	\$26.89
Geauga Credit Union	\$76.20

OSACVSO Winter Training Registration	\$100.00 (Pemberton & Malone)
Expert IT, LLC	\$2,592.00 (Microsoft Office 365-RENEWAL)

Old business: How much funding monies from Veterans Sport Fest is disbursed directly to the Food Pantry?

Unfinished Business: Nothing at this time.

Executive Session: N/A

FA Applicants: None