

Geauga County Veterans Service Commission

August 5, 2025, 3:00 p.m.

12611 Ravenwood DR, Conference Room B200, Chardon, Ohio 44024

Call to order: President – John Riha
Pledge of Allegiance: Vice President – Doug Lundblad
Previous minutes: Secretary – Kyle Petersen - Absent
Commissioner William Smith
Commissioner Charles Boehnlein
Director Michele Pemberton
Assistant Director Randy McVicker
CVSO Stacie Malone
Admin Janice Brockway

Correspondence: *Monthly claims & office report

OUTREACH August 29th, Office Closed – Geauga Co Fair
Sept 13th, Sports Fest – Randy or Stacie

New Business: Originally purchased by Sharon Ulsenheimer, she would like to purchase the replacements. There are (2) pavers that are veterans and (2) that are not; they are all her four children. She had purchased them at the building of the Veterans Memorial Monument, and there wasn't any stipulation at the time for the names on the pavers having to be only veterans.

Requesting permission to purchase the annual renewal for Tyler Technologies - VetraSpec Turnkey SaaS Product for (4) users at \$391.14 each totaling \$1,564.56.

Request approval to order WWI Veterans Memorial Plaque w/Eagle at the cost of \$6,000.00 from KT's Custom Logos.

***Pay Bills:**

Dex Imaging	\$67.45	Copier
Sunrise Springs	\$23.25	Office Water (Aug.)
Geauga Credit Union	\$102.60	Gas for Transports
Amazon	\$299.77	Totes, Gifts for Resource Fair
Lamar Advertising Co.	\$1,520.00	Billboards – Resource Fair - From 6/30 to 7/27
Expert IT LLC	\$384.00	Microsoft Office 365 (2-U) Renewal
Albino Enterprises, Inc.	\$3,750.00	Venue for Resource Fair-Pay Bal.
Randy McVicker	\$231.00	OSACVSO Summer Trng. – Mileage
Charles Boehnlein	\$236.17	OSAVSC Summer Conf. - Mileage
Douglas Lundblad	\$292.77	OSAVSC Summer Conf. - Mileage
William Smith	\$238.00	OSAVSC Summer Conf. - Mileage
John Riha	\$304.50	OSAVSC Summer Conf. – Mileage
VFW Post #9678	\$350.00	Geauga Veterans Sport Fest – Ad
DS Cakes LLC	\$500.00	Cookies - Resource Fair
Amazon	\$10.21	Raffle Gift – Resource Fair

Old business: Nothing at this time.

Unfinished Business:

Executive Session: N/A

FA Applicants: Michael Hart
Mary Burdecki