

Geauga County Veterans Service Commission

March 3, 2026, 3:00 p.m.

12611 Ravenwood DR, Conference Room B200, Chardon, Ohio 44024

Call to order: President – John Riha
Pledge of Allegiance: Vice President –
Previous minutes: Secretary – Kyle Petersen
Commissioner William Smith
Commissioner Charles Boehnlein
Commissioner Joel Ovanic
Director/CVSO Michele Pemberton
Assistant Director/CVSO Randy McVicker
CVSO Stacie Malone
Admin Janice Brockway

Correspondence: Monthly claims & office report
March 5-6th – Spring Quarterly CVSO
*Michele & Stacie will be attending

New Business:

1. Election of Officers
2. Director Pemberton requests approval to purchase 150 customized “Geauga County Gold Star Family” pins for the memorial dedication. Quote attached – \$756.00
3. All commissioners must complete the “Memorandum: Related Party Transactions” form to be turned into the Auditors by 3/13/2026.

PAY BILLS

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Dex Imaging	\$144.82	Copier
Sunrise Springs	\$11.00	Office Water

Geauga Credit Union	\$99.00	Gas for Van Transports
Preston Ford	\$245.79	White Van - Oil Change, Tire Rotation & Lift Lubrication
Michele Pemberton	\$355.12	NVLSP - Mileage reimbursement
Stacie Malone	\$332.92	NVLSP – Mileage reimbursement

Old business: Nothing at this time.

Unfinished Business: Nothing at this time.

Executive Session: Financial Assistance – DISCUSSION ONLY

FA Applicants: Patrick Mooney