

Geauga County Veterans Service Commission

May 5, 2026, 3:00 p.m.

12611 Ravenwood DR, Conference Room B200, Chardon, Ohio 44024

Call to order: President – John Riha
Pledge of Allegiance: Vice President – William Smith
Previous minutes: Secretary – Kyle Petersen
Commissioner Charles Boehnlein
Commissioner Joel Ovanic
Director/CVSO Michele Pemberton
Assistant Director/CVSO Randy McVicker
CVSO Stacie Malone
Admin Janice Brockway

Correspondence: Monthly claims & office report
April 23rd Ohio Ordinance Works – Meeting with
Veterans
April 28th to May 1st – Spring School
*Michele & Stacie will be attending
May 12th Military Signing Day – BOCC 9:00 am
May 12th 2027 Budget meeting with BoCC 1:40 p.m.
May 15th KIA dedication 6:00 p.m.
May 21st Flags-In at All Souls 9-3
May 25th MEMORIAL DAY – Office CLOSED
June 1-5th – NACVSO online training Michele &
Randy

New Business:

Discuss and approve repairs for the rear air conditioning lines for the Pacifica transport van for \$3,727.95.

PAY BILLS:

Dex Imaging	\$150.35	Copier
Sunrise Springs	\$11.00	Office Water
Geauga Credit Union	\$773.67	Gas-Van, Commr's Travel
Temple Aluminum Foundry	\$2,868.55	Various Grave Markers & Rods
Amazon	\$55.57	Office Supplies – Various
KT's Custom Logos	\$1,865.00	Veteran Flag Pins – Giveaways
Fayette Flag & Banner	\$3,542.00	Various Flags & Sizes
Junction Auto Sales	\$291.52	Pacifica-Oil Change Tire Rotation & AC/Heat Check
Fayette Flag & Banner	\$148.65	US Flag – 3'x5' (x4)
Karlovec Media Group	\$255.00	Ad for KIA Memorial Dedication
Michele Pemberton	\$256.29	Mileage & Food – Spring Conf.
Stacie Malone	\$237.80	Mileage – Spring Conf.

Old business: Nothing at this time.

Unfinished Business: **Commissioner Petersen proposed a Certificate of Appreciation to the brother of Timothy Shanower, who was KILLED in Vietnam, but was a Wood County resident.**

Executive Session: Nothing at this time.

FA Applicants: Nothing at this time.